

EXHIBIT A
SCOPE OF WORK

1. APS Healthcare Midwest, hereafter known as the Contractor, agrees to perform the activities specified in this contract to provide the external quality reviews required by Title 42, Code of Federal Regulations (CFR), Section 438.242 for 56 mental health plans (MHPs).
2. The proposal submitted by the Contractor in response to RFP Re-Bid #03-73293-000 is hereby incorporated in this contract by reference. Where there is a conflict between the language of the proposal and the express language in Exhibits A, B, C, D and E of this contract, the language of Exhibits A, B, C, D and E shall prevail.
3. The base of operations for the project will be in the City of Sacramento, California.
4. Deliverables shall be provided during regular business hours, Monday through Friday, except holidays.
5. Status reports shall be provided to the DMH Contract Manager in a manner (e.g., verbal, paper, email) and on a frequency schedule deemed suitable by the DMH.
6. The term of the contract is July 1, 2004 through June 30, 2007. The total term of the contract is thirty-six months. Two one-year extensions may be negotiated and executed at the sole discretion of DMH. Upon determination of the need for additional services, and upon approval of funding, DMH shall have the option to renew this contract up to an additional two years under the same terms and conditions.
7. The project representatives during the term of this contract will be:

Department of Mental Health	APS Healthcare Midwest
Rita McCabe-Hax, LCSW	Sheila Baler, PhD.
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8. Work Plan

- A. The Contractor shall perform the work described in Sections 8, 9 and 10 of the proposal submitted by the Contractor in response to Request for Proposal (RFP) Re-Bid #03-73293-000. The Contractor shall perform the validation of Performance Measurements and Performance Improvement Projects in accordance with the protocols included in the RFP and incorporated in this contract as Exhibit A, Attachment 1, and Exhibit A, Attachment 2, respectively. The Contractor shall obtain the approval of DMH before implementing changes to these attached protocols.
- B. In the second year and third year of the contract, the Contractor shall perform the work described in Section 7.A above for the Solano County MHP in addition to the 55 MHPs reviewed in the first year of the contract.
- C. The Contractor and DMH shall negotiate the completion dates for each of the work plan items identified on the Microsoft Project Work Plan included at the end of Section 8 in the Contractor's proposal in response to Request for Proposal (RFP) Re-Bid #03-73293-000 based on the effective date of this contract and the required time frames indicated in the proposal. The Contractor shall submit an updated Microsoft Project Work Plan to DMH within five working days of the effective date of this contract that reflects the differences between the estimated start date in the RFP and the effective date of the contract. The Contractor shall provide a Microsoft Work Plan to DMH by the fifteenth day of each month that specifies the tasks for the following month by MHP.